

RULES FOR REVIEWING SCIENTIFIC ARTICLES IN THE JOURNAL "MINE SURVEYING AND SUBSURFACE USE"

1. The procedure for reviewing manuscripts of scientific articles submitted to the editorial office of the journal "Surveying and Subsoil Use"

1.1. All scientific articles submitted to the editorial office should cover the most pressing issues of technology and technology of mining and surveying, scientific achievements and practices to improve the efficiency of these works, applied scientific research, the introduction of new developments in mining, construction and other fields, safety and environmental issues in mining, relevant to the subject of the journal.

1.2. The author may submit together with the article a review made by a member of the editorial board of the journal in charge of this topic, or by an expert scientist and specialists in this field (doctor, candidate of sciences).

1.3. The correctness of the design of incoming articles and their quality are evaluated in the editorial office. The decision to send the article for review is also made by the editor-in-chief.

1.4. Review of scientific articles corresponding to the subject of the publication for the purpose of their expert evaluation is carried out by members of the expert council, which includes all members of the editorial board. All reviewers are recognized experts on the subject of peer-reviewed materials and have had publications on the subject of the reviewed article for the last 3 years.

1.5. The review is closed. The review is provided to the author of the article upon his written request without a signature and indication of the surname, position, place of work of the reviewer.

The review highlights the following issues:

- compliance of the content of the article with the topic stated in the title;
- compliance of the article with modern achievements of science and practice;
- assessment of the readiness of the manuscript for publication in terms of language and style.

1.6. The reviewer should give recommendations to the author and the editorial board on improving the manuscript. The comments and suggestions of the reviewer should be objective and principled, aimed at improving the scientific and methodological levels of the manuscript.

1.7. The final part of the review should contain reasonable conclusions about the manuscript as a whole and a clear recommendation on the expediency of its publication in the journal: it is recommended, taking into account the correction of the shortcomings noted by the reviewer, or the article is not recommended for publication in the journal included in the List of the Higher Attestation Commission.

1.8. In case of a negative evaluation of the manuscript as a whole, the reviewer must justify his conclusions especially convincingly.

1.9. The editorial Board sends the authors of the submitted materials copies of the reviews or a reasoned refusal, and also undertakes to send copies of the reviews to the Ministry of Education and Science of the Russian Federation when the corresponding request is received by the editorial board. Articles in need of revision are sent to the author along with the review and the editor's comments. A reasoned refusal is sent to the author of an article that has not been accepted for publication at his request (except in exceptional cases, the editorial board conducts correspondence with the authors of articles by e-mail).

1.10. The decision on the expediency of publication after reviewing is made by the editor-in-chief (deputy editor-in-chief), and, if necessary, by the editorial board as a whole.

1.11. The following articles are not allowed for publication:

- articles whose authors refuse to eliminate the shortcomings in the design of articles;
- articles whose authors do not respond to the constructive comments of the reviewer.

1.12. Not reviewed:

- articles by members of the Russian Academy of Sciences, if the Academy member is the only one, or the first of the authors of the publication;
- resolutions (decisions) of forums recommended for publication and issued in the form of articles;
- informational, informational and advertising, image articles, messages and announcements.

1.13. Reviews are kept in the publishing house and in the editorial office of the publication for 5 years.