

Rules

for submitting, reviewing and publishing scientific articles in the «Mine surveying and subsurface use» magazine

1. Procedure of peer review of the manuscripts of scientific articles received by the editorial staff of the «Mine surveying and subsurface use» magazine

1.1. All scientific articles received by the editorial staff should be devoted to the most topical questions of engineering and technology of mining and geodetic operations, scientific research and practice of improving the efficiency of such operations, applied scientific studies, introduction of advanced innovations in mining, building and other fields, issues of safety and ecology in the course of mining operations corresponding to the topics covered by the magazine.

1.2. The author can submit the article together with a review from a member of the editorial board of the magazine supervising the relevant topics or a scientist specializing in the given field (Doctor of science, Candidate of sciences).

1.3. The correct form and quality of the articles submitted are determined by the editorial staff. The decision to send the article for peer review is taken by the Editor-in-Chief.

1.4. Review of the scientific articles corresponding to the subjects covered by the magazine for their expert appraisal shall be performed by the members of the expert board including all members of the editorial board. All reviewers shall be recognized specialists on the subjects covered by the materials reviewed and within the previous 3 years have publications on the subjects covered by the article to be reviewed.

1.5. Reviewing has a closed nature. The review is granted to the author of the article at his/her written request with no indication of the name, position, place of work or signature of the reviewer.

The review should cover the following questions:

- Conformity of the contents of the article to the topic stated in the title;
- Conformity of the article to modern achievements of science and practice;
- Appraisal of the language and style of the manuscript testifying to its readiness to publication.

1.6. The reviewer should make recommendations to the author and editorial staff on manuscript improvement. The remarks and recommendations of the reviewer should be objective and high-toned, aimed at improvement of the scientific and methodical levels of the manuscript.

1.7. The closing part of the review should contain grounded conclusions about the manuscript as a whole and a clear recommendation about the expediency of its publication in the magazine: recommended, with amendments recommended by the reviewer or not recommended to publication in a magazine registered in the List of the State Commission for Academic Degrees and Titles.

1.8. In case of a negative opinion of the reviewer concerning the manuscript as a whole the conclusions should be particularly convincing.

1.9. The editors shall send to the authors of the materials submitted copies of the reviews or grounded refusals, and shall also send copies of the reviews to the Ministry of Education and Science of the Russian Federation if so requested. The articles requiring additional work will be sent to the author together with the review and remarks of the editor. The author of the article not accepted to publication may request a grounded refusal (except for exceptional cases, the editors shall keep correspondence with the authors of the articles by e-mail).

1.10. The decision on the expediency of the publication after reviewing shall be taken by the Editor-in-Chief (Deputy Editor-in-Chief), and if necessary – by the Editorial Board as a whole.

1.11. *The following shall not be accepted to publication:*

- Articles the authors of which refuse to eliminate deficiencies in the form of the same;
- Articles the authors of which fail to respond to structural remarks of the reviewer.

1.12. *No reviews are needed for:*

- Articles by members of the Russian Academy of Sciences and Academy of Mining Sciences, if the member of the Academy is the only or first author of the manuscript;
- Articles recommended to publication by mining forums: scientific reports heard at symposia, congresses, conferences, etc., and also resolutions (decisions) of forums recommended to publication and made out in the form of articles;
- Information, promotion, image articles, messages and advertisements.

1.13. Reviews are kept at the publishing house and the editorship for 5 years.

2. Procedure for submitting and publishing scientific articles in the «Mine surveying and subsurface use» magazine

2.1. A scientific publication is the main result of the scientist's activity. The predominant purpose of a scientific publication is to make the work of the author known to other researchers and to establish his or her priority in the selected field of studies. A scientific article is a completed and logically integral product throwing light on some topic within the scope of problems connected with the subject of his (her) thesis.

2.2. In the course of preparation of the manuscript for publication the author should observe certain requirements to the form of the manuscript accepted by the editors of the magazine selected for its publication. Besides, it is recommended to observe the rules of making up the manuscript established by *GOST 7-89-2005 «Author's and publishing text originals»*.

2.3. The size of the article should not exceed 20 A4 typewritten (computer) pages with 1.5 spacing, font size – 12 points.

2.4. The top left corner should contain the UDC (Universal Decimal classification) index. The article should be accompanied by a short abstract meeting the requirements of *GOST 7.9-95 «Abstract and summary. General requirements»* suitable for translation into English, and a list of keywords.

2.5. The article should also contain a list of literature drawn up in accordance with *GOST R 7.0.5-2008 «Bibliographic reference. General requirements and rules of drawing»*.

2.6. After the title of the article it is necessary to place the surname, name and patronymic of the author, his/her academic status and degree, position, name of the organization, institution or enterprise.

2.7. At the end of the article it is necessary to indicate the mail and e-mail addresses and phone numbers of the author.

2.8. «Mine surveying and subsurface use» magazine publishes articles on the following *subjects*:

- Mineral resources
- Geologo-economical appraisal of mineral deposits

- Economic problems of subsoil use
- Legislation and legal questions in the field of subsoil use
- Safety issues of subsoil use
- Industrial use of mineral resources
- Geomechanics
- Geology of mineral deposits
- Complex and effective use of minerals
- Technical and technological issues of minerals extraction
- Refining and processing of minerals
- Mining geodesy and geological support of mining enterprises
- Ecology of subsoil use
- Information technology

2.9. The article should be submitted to the editors in the electronic (CD (DVD) - disks, USB Flash) and hard copy forms prepared using the Microsoft Word processor, indicating the field of study to which it belongs. Articles may also be sent to the editors by e-mail.

2.10. Additional requirements to graphical materials.

2.10.1. Illustrations included in the text should be made out in monochrome in the form of separate files in the *tif* graphical format with the resolution of not less than 300 dpi. Color drawings if so desired by the authors can be published in the form of separate color inserts for an additional payment.

2.10.2. **Raster graphics** is accepted in the *TIFF* format (*not higher than Adobe Photoshop 7.0*). Full-color images should be transformed into a *CMYK* model. The image resolution should be *300 dpi*. The images may not contain external Alpha channels.

2.10.3. **Vector drawing** is accepted in the *EPS* format (*not higher than Adobe Illustrator 10.0, Corel Draw 11*). All the fonts contained should be converted into curves. All the colors used in the images should have the *CMYK* model.

2.10.4. Drawings in formats other than those indicated in these Rules shall not be accepted for review.

Editor-in-Chief of
«Mine surveying and subsurface use» magazine



V. G. Stolchnev